SCHEME FOR PREVENTION OF ALCOHOLISM AND SUBSTANCE (DRUGS) ABUSE

MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT
GOVERNMENT OF INDIA
SHASTRI BHAVAN, NEW DELHI
1. **APPROACH**

Recognising Substance Abuse and Alcoholism as a psycho-socio medical problem, the approach would be to provide whole range of services including awareness generation, identification, treatment and rehabilitation of addicts through the Voluntary Organisations with a view to reducing the demand for the consumption of alcohol and dependence producing substances, the thrust will be on preventive education programmes and on reintegration of the addicts into the mainstream of the society. While the Govt. of India would provide financial support to the organisations for institutionalised activities, stress would be on mobilisation of community resources and greater community participation.

2. **AIMS AND OBJECTIVES**

The aims and objectives of the present Scheme for Prevention of Alcoholism and Substance (Drugs) Abuse are:

i) to create awareness and educating the people about the ill-effects of alcoholism and substance abuse on the individual, the family and the society at large;

ii) to evolve culture-specific models for the prevention of alcoholism and substance and the treatment and rehabilitation of addicts;

iii) to provide for the whole range of community based services for the identification motivation, counseling de-addiction, after care and rehabilitation of addicts.

iv) to promote collective initiatives and self-help endeavours among individuals and groups vulnerable to addiction or found at risk;

v) to establish appropriate linkage between State interventions and voluntary efforts in the field of prohibition and substance abuse prevention;

vi) to increase community participation and public co-operation in the reduction of demand for dependence-producing substances; and

vii) to support activities which are in consonance with the mandate of the Ministry of Social Justice and Empowerment in this field.

3. **ELIGIBILITY CONDITIONS FOR ASSISTANCE**

3.1 Following organisations/institutions etc. shall be eligible for assistance under this scheme;

i) A Society registered under the Societies Registration Act, 1860 (XXI of 1860) or any relevant Act of the State Governments/Union Territory Administrations or under any State law relating to registration of Literary, Scientific and Charitable societies or
ii) A public Trust registered under any law for the time being in force, or

iii) A Company established under Section 25 of the Companies Act, 1958; or

iv) An organisation/institution fully funded or managed by Government or a local body or.

v) An organisation or institution which may be approved by the Ministry of Social Justice and Empowerment

3.2 In addition, the organisations/ institutions specified in para 3.1 should have the following characteristics;

a) It should have a properly constituted managing body with its powers duties and responsibilities clearly defined and laid down in writing.

b) It should have resources and facilities and experience for undertaking the programme.

c) It is not run for profit to any individual or a body of individuals.

d) It should ordinarily have existed for a period of three years.

e) Its financial position should be sound.

Note: The conditions related to experience, period of existence and financial soundness could be relaxed by the Secretary in consultation with FA in rare and exceptional cases, for reasons to be recorded in writing

4. DETAILS OF ITEMS ADMISSIBLE FOR ASSISTANCE UNDER THE SCHEME

4.1 Awareness And Preventive Education

The item-wise details for which grant would be admissible for Awareness And Preventive Education Programme are indicated in Appendix-II of the Scheme.

4.2 Drug Awareness and Counselling Centres

These Centres will provide following services to the community;

(a) Awareness Building

(b) Motivational Counselling

(c) Screening of Abusers/Addicts

(d) Referral Services

(e) Follow-up Services

The financial assistance under this programme shall be according to the norms prescribed in Appendix-III.
4.3 Treatment-cum-Rehabilitation Centres

The Treatment-cum-Rehabilitation Centres will provide following services to the community:

i) Preventive Education and Awareness Generation

ii) Identification of addicts

iii) Motivational Counselling

iv) Detoxification/Deaddiction

v) Vocational Rehabilitation

vi) After care and Reintegration into the social mainstream.

While a period of one month may generally be required for a substance abuser to undergo various phases of counselling, de-addiction and psychological recovery, a provision for aftercare will be made for a maximum period of another one month in deserving cases. The services of recovered addicts should be gainfully utilized in serving substance abusers undergoing recovery. After detoxification the recovering substance abusers will be encouraged to go out to their families & working places. These centres would also be encouraged to take up income generation activities to facilitate the economic rehabilitation of the addicts.

The Treatment-cum-Rehabilitation Centres will ordinarily have 15-Bedded or 30-Bedded facility. In exceptional and rare cases, the reputed Centres under the Scheme may be allowed to establish 50 bedded facility by the Ministry of Social Justice and Empowerment. The decision to permit a 50 bedded facility would be taken on the recommendations of an official Committee to be constituted by the Ministry of Social Justice and Empowerment subject to the following conditions;

i) The Centre has been uninterruptedly funded under the Scheme of the Ministry for a minimum period of ten years.

ii) The Centre has the requisite infrastructure expertise and resources for a 50-bedded facility.

iii) The Centre has proven record of community programmes, prevention and identification of addicts; detoxification and rehabilitation after-care and follow-up and monitoring of relapse and/or rehabilitation.

iv) Any other condition deemed necessary to ascertain the necessity and desirability of funding a 50-Bedded De-addiction Centre.

The assistance to 15-Bedded, 30-Bedded and 50-Bedded Centres would be based on the norms given in Appendix-IV, V and VI respectively.
4.4 Workplace Prevention Programme

A. It is recognised that the primary responsibility in this regard rests with the management and trade unions. In order to encourage these activities, a financial assistance up to 25% of the expenditure for the setting up of a 15-Bedded or 30-Bedded Treatment-cum-Rehabilitation Centre shall be provided to the industry/enterprise. The balance of the expenditure according to the norms shall be borne by the industry/enterprise. Such centres will be located in an industrial establishment or a group of industrial establishments having a strength of at least 500 workers or more in a particular area will be eligible for assistance.

Funds from the Ministry shall be released in two instalments as usual. However, in this case, 15% of the ‘’Recurring’’ grant, constituting first instalment shall be released after the industrial enterprise submits the list of ‘’Non-recurring’’ items purchased (applicable for the first year) and also incurs 50% of expenditure on Recurring items , Similarly the second instalment of the remaining grant shall be released after the industry has incurred 50% of the balance expenditure. The Non-recurring grant shall be released in one lump sum (25%) along with the 1st instalment for Recurring grant. The other conditions for release of grant-in-aid will be as usual.

No rent will be sanctioned as an industrial establishment concerned is expected to provide accommodation free of charge for the functioning of the Treatment-cum-Rehabilitation Centre for industrial workers.

B. Besides, Treatment-cum-Rehabilitation Centre(15 bedded) run by a Non-governmental Organisation taking up workplace prevention programme, will be entitled to 25 percent additional funds, admissible for the Centre to set up a local unit, for awareness, preventive education and referral services within an industry/enterprise which may include recruiting additional staff, such as Counsellor(s) Community Worker(s) part-time Medical Officer production of educational material meeting of contingent expenditure etc. The enterprise taken under the programme should have at least total workforce of 500 per unit.

The proposal of such grant should come from the industrial enterprise in case of (A) and from the NGO (along with the consent of industrial enterprise) in case of (B).

4.5 Deaddiction Camps

An organisation running a Treatment-cum-Rehabilitation Centre may organise De-addiction camps in areas prone to drug abuse especially in rural areas with the objective of mobilising the community promote awareness and collective initiative towards the prevention of alcoholism and substance abuse. They would utilise their staff and community resources for this purpose. However, certain additional inputs shall be necessary for which an additional grant may be sanctioned under this scheme as indicated in the norms at Appendix-VII.
4.6 NGO Forum for Drug Abuse Prevention

The main functions of NGO forum will be to bring about an effective co-ordination among voluntary organisations engaged in this field to establish linkages among the programmes being offered by them, and to ensure convergence of services in the area of their operation. All the organisations being supported under this Scheme should be represented on the Forum, with one of their representatives being nominated as the Chairperson on a rotating basis. The office of the Forum may be located in the organisation being represented by the Chairperson. All State/Regional Forums will be affiliated to the National Federation.

The National Federation shall be entitled to financial support, in the name of the organisations being represented by the Chairperson for admissible items under the Scheme as a collective initiative relating to the objectives of the Scheme especially for their annual programme and on national occasions such as Gandhi Jayanti, International Day against Drug Abuse and illicit Trafficking etc. For this purpose, the suitability/desirability of the programmes shall be decided by the Ministry of Social Justice and Empowerment.

4.7 Innovative Interventions to Strengthen Community Based Rehabilitation

Those Treatment-cum-Rehabilitation Centres which would have the capacity to do so, would be encouraged to develop innovative interventions to strengthen the community based approach towards rehabilitation of recovering addicts, like half-way homes drop-incentres etc. For this purpose an additional amount of 5% of the total approved expenditure for the Centre would be admissible to the organisation.

4.8 Technical Exchange and Man Power Development Programmes

A Deaddiction-cum-Rehabilitation Centre will be entitled to receive financial assistance under this Scheme to meet expenditure on deputation of its regular member of staff to other centres identified by the Ministry of Social Justice and Empowerment. The assistance for the programme shall be based on the norms contained in Appendix-VII.

4.9 Surveys, Studies, Evaluation and Research on the subjects covered under the Scheme

The financial assistance shall be admissible to eligible organisations based on the merit of the proposal to be decided by the Ministry of Social Justice and Empowerment.

4.10 Any Other Activity which is considered suitable to meet the objectives of the Scheme

5. EXTENT OF ASSISTANCE

5.1 The quantum of assistance shall not be more than 90% of the approved expenditure on any or all of the admissible items enumerated under para 4. In case of the seven North Eastern States, Sikkim and J&K the quantum of assistance will be 95% of the total admissible expenditure for that item.
The balance of the approved expenditure shall have to be borne by the implementing agency out of its own resources as indicated in the application form and thereafter in the accounts of the organisation.

5.2 However, in the case of Workplace Prevention Programmes and for Innovative interventions the quantum of assistance shall be as mentioned in para 4.4 and 4.8 respectively.

5.3 The Universities, School of Social Work and such other Institutions of higher learning will be eligible for 100% reimbursement of approved expenditure.

6. APPLICATION AND SANCTION

(A) For Ongoing Programmes

(Programmes already funded under the Scheme)

6.1 For the release of grant-in-aid under the Scheme, an Organisation/Institution, shall apply in the proforma to be prescribed along with the relevant documents in duplicate immediately on the commencement of the financial year to the Ministry of Social Justice and Empowerment (Social Defence Division), Government of India, New Delhi.

6.2 Grant will ordinarily be released in two instalments.

6.3 The first instalment constituting half of the amount of the Recurring grant sanctioned in the previous year will be considered for release (after adjusting the unspent balance) based on the documents to be prescribed by the Ministry.

6.4 For the release of the first instalment of grant-in-aid in any financial year, the recommendation of the concerned authority is not required if the recommendation of the previous financial year has been received and the grants for that year released accordingly.

6.5 The second instalment will be considered for release on receipt of the recommendation form the authority to be prescribed by the Ministry of Social Justice & Empowerment, based on the documents to be prescribed by the Ministry.

6.6 The amount of the second instalment will be determined on the basis of the actual expenditure in the first six months of the year.

B. For new activity/programme

(programme not yet funded under the Scheme)

6.7 Any request for a new programme/activity, shall be submitted to the Ministry of Social Justice and Empowerment, Government of India in the prescribed proforma along with the relevant documents. On receipt of the application the release of financial support shall be considered by the Ministry of
Social Justice and Empowerment, Government of India, on the basis of the procedure to be prescribed from time to time.

7. **BOND**

An aided organisation/institution/establishment shall before it receives assistance from the Ministry of Social Justice and Empowerment, execute a bond in prescribed proforma.

8. **INSPECTION AND MONITORING:**

The organisation desirous of financial support under the programme, should be inspected and recommended by the State Government/Union Territory Admin. or any agency prescribed by the Ministry for which remuneration, shall not exceed 30% of the total allocation of the Scheme.

9. **CONDITIONS FOR ASSISTANCE**

9.1 An aided organisation/institution/establishment shall be open to inspection by an officer of the Central Govt. and the State Govt. or a nominee of their authorities.

9.2 An aided organisation organising a seminar, conference, refresher course or a workshop could invite foreign delegates only with the prior approval of the Govt. of India.

9.3 If an organisation has already received or is expected to receive a grant from some other official sources for the purpose for which the application is being made under this Scheme assessment of central grant will normally be made after taking into account grant from such other official sources.

9.4 An aided organisation shall maintain separate accounts of the Grants received under this Scheme. They shall always be open to check by an officer deputed by the Government of India. This shall be open to a system of internal audit or concurrent audit. They shall also be open to test check by Comptroller and Audit General of India.

9.5 An aided organisation shall maintain a record of all assets acquired wholly or substantially out of Government grant in the Stock Register and present to the Auditor for checking. In this regard the provisions of General Financial Rules, 1963(Govt. of India) would be applicable.
SCHEME FOR PREVENTION OF ALCOHOLISM AND SUBSTANCE (DRUGS) ABUSE

APPLICATION FORM

1. Name and complete address of the organisation/institution/establishment and date of establishment.

2. Whether registered under Societies Registration Act, 1860 or any relevant Act of the State Government/Union Territory Administration or under any State Law relating to registration of literacy, scientific and Charitable Societies or as public trust and as a charitable company, if so:-

   a) Give name of the Act under which registered,

   b) Registration No and date of registration.

   (Please attach an attested photocopy thereof)

3. Whether or not receiving foreign contribution if so:-

   a) No and date of the Registration certificate issued by the Government of India in the Ministry of Home Affairs under the Foreign Contribution (Regulation) Act, 1976

   (Please attach an attested photocopy thereof)

4. List of papers/statements attached.

   a) Constitution of Board of Management/Governing body, etc and the particulars of each member (i.e. name, complete residential address, parentage occupation with designation)

   The life of the Board of Management (i.e. the last date on which it was constituted and up to which date) may also be indicated.

   b) Constitution/Memorandum of Association and byelaws of the organisation/institution/establishment.

   c) A Copy each of the Receipt and Payment, Income and Expenditure Statement and Balance Sheets for the previous one year certified by Chartered Accountant or a Government Auditor.

   e) Detailed budget estimates with break-up of expenditure for which grant is required.

   f) Brief note indicating the source of income, including foreign contribution, if any and also details of assets acquired during the previous three years.

   (This note should also give details of activities undertaken by the organisation/institution/establishment in various fields, including prohibition and drug abuse prevention, with details about areas/places covered and the expenditure incurred).
5. Additional information, if any, not covered by the above but relevant to the project may also be submitted.

SIGNATURE

Name of the Secretary/President:

Name of the organisation/:

Institution/establishment:

(with office stamp)

Place:

Date:

Note:- The applicant organisation/institution/establishment is to ensure:-

a) That each document is serially number by them as Annexure-A, Annexure-B, Annexure-C, etc. and that appropriate entry is also made against the corresponding Sl.No. in the Application Form.

b) That each document is duty certified/signed by the President/Secretary of the organisation/institution/establishment after affixing their office stamp and

c) That the Registration Certificate is in the name of the applicant organisation/institution/establishment only.
Appendix - II
(vide para 4.1)

AWARENESS BUILDING PROGRAMME AGAINST DRUG ABUSE/ALCOHOLISM

I. Production and Dissemination of Educative and publicity Material
   (a) Posters/Flash Cards/Flannel Charts/Flip Charts
   (b) Pamphlets/Brochures/Leaflets
   (c) Hoardings/Panels/Banners
   (d) Booklets/Periodicals etc.

II. Community participation Programmes:
   (a) Corner meetings/Workshops/Conferences
   (b) Essay/Debate/Slogans/Drama/One Act Play Competitions
   (c) Pantomine Shows/Street Plays/Folk Media etc.

III. Training Camps for Voluntary Workers

IV. Any Other Activity for Awareness building programme against drug/alcoholism.
## Appendix - III
(vide para 4.2)

# Norms for Setting Up of Drug Awareness and Counselling Centres

(Expenditure in Rs.)

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name of the Post</th>
<th>No. of posts</th>
<th>Monthly exp</th>
<th>Yearly Exp</th>
<th>Minimum qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>RECURRING EXPENDITURE (ESTT.)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Project Incharge-cum-Senior Counsellor</td>
<td>1</td>
<td>4000</td>
<td>48,000</td>
<td>A graduate with minimum experience of 3 years in Addiction Counselling and Drug Deaddiction Centre experiential couns (recovered addict) with 2 years of sobriety. Preference will be given to persons who have acquired special qualifications in the field of addiction counselling.</td>
</tr>
<tr>
<td>2.</td>
<td>Accountant-cum-Clerk (Part-time)</td>
<td>1</td>
<td>1500</td>
<td>18,000</td>
<td>A graduate with experience of accounts work.</td>
</tr>
<tr>
<td>3.</td>
<td>Counsellor/Community Worker/Social Worker</td>
<td>2</td>
<td>7000</td>
<td>84,000</td>
<td>A graduate with minimum experience of 2 years Addiction Counselling and Drug Deaddiction Centre experiential couns (recovered addict) with 2 years of sobriety. Preference will be given to persons with specific qualifications in the field of addiction counselling.</td>
</tr>
<tr>
<td>4.</td>
<td>Sweeper/Peon</td>
<td>1</td>
<td>500</td>
<td>6,000</td>
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</tbody>
</table>

Total A 13,000 1,56,000

* For the two posts against Sl.No.3, it would be the discretion of the organisation to allocate the remuneration amongst the two incumbents within the total budget of Rs. 7000 per month.
B. RECURRING EXPENDITURE (OTHER THAN ESTT)

1. Rent 3000-5000 60000
2. Contingencies 2500 30000
   (Water, electricity, telephone, stationery etc.)
3. Publicity 2000 24000
4. Transport 1500 18000

Total B 11000 **132000

Total A and B 288000

** The organisations are permitted to reappropriate maximum of 20% of the allocation against any item to the allocation made for another item subject to the total admissible allocation for Recurring Expenditure.

C. NON RECURRING EXPENDITURE

(admissible once only during the setting up to the Centre)

Furniture, Almirah, Typewritter, 50000
Bedsheets, etc.

Note: 1. 10% of the total annual expenditure would be borne by the organisations themselves.
2. “Rent” would be subject to the location of the centre in type of cities A, B, C and D or actuals whichever is less. The maximum rent would be as under.
   A Class cities Rs.5000/-p.m
   B Class cities Rs.4000/-p.m
   C&D Class cities. Rs.3000/-p.m
3. In case of self owned accommodation, no rent would be admissible. However, 10% of the admissible rent shall be paid as maintenance charges.
## NORMS FOR SETTING UP OF 15-BEDDED TREATMENT-CUM-REHABILITATION CENTRE

(Expenditure in Rs.)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Post</th>
<th>No.of posts</th>
<th>Monthly Exp.</th>
<th>Yearly Exp.</th>
<th>Minimum qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. RECURRING EXPENDITURE (ESTT)</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>a. Administrative</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>1. Project Director</td>
<td>1</td>
<td>7000</td>
<td>84000</td>
<td>A graduate with experience of managing such centres for a minimum period of 3 years or an experience of demonstrable capability for running such centres.</td>
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</tr>
<tr>
<td>2. Accountant-cum-Clerk (Part-time)</td>
<td>1</td>
<td>3000</td>
<td>36000</td>
<td>A graduate with experience of Accounts.</td>
<td></td>
</tr>
<tr>
<td>3. Sweeper/Chowkidar</td>
<td>2*</td>
<td>4000</td>
<td>48000</td>
<td></td>
<td></td>
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<tr>
<td><strong>b. Medical</strong></td>
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<td></td>
</tr>
<tr>
<td>1. Medical Officer (part time)</td>
<td>1</td>
<td>5000</td>
<td>60000</td>
<td>M.B.B.S. or equivalent degree recognised by the Deptt. of Indian Systems of Medicine (ISM&amp;H) Min.of Health and Family Welfare Government of India.</td>
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</tr>
<tr>
<td>2. Counsellor/Social worker/Psychologist</td>
<td>3*</td>
<td>12000</td>
<td>144000</td>
<td>A graduate with minimum experience of 3 years in the relevant field or a experiential counsellor (recovered addict) with sobriety of 2 years. Preference should be given to candidates with degree/diploma in Addiction Counselling.</td>
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</tbody>
</table>


| Total A | 39000 | 468000 |

* It would be the discretion of the organisation to allocate the remuneration amongst the incumbents with in the overall financial allocation.

B. RECURRING EXPENDITURE (OTHER THAN ESTT)

| 1. Rent | 10000-15000 | 180000 |
| 2. Medicines | 6000 | 72000 |
| 3. Contingencies (Stationary, electricity, postage, telephone, etc) | 5000 | 60000 |
| 4. Transport/Petrol & Maintenance of vehicle | 3000 | 36000 |

| Total B | 29000 | 348000** |

| Total A+B | 816000 |

** 20% of reappropriation of expenditure amongst these heads would be permissible within the total admissible allocation for Recurring Expenditure.

C. NON RECURRING EXPENDITURE

(Admissible only once during the setting up of the Centre)

1. 20 beds, tables, 3 sets of linens, blankets, other office equipments etc. 150000

Note: 1. 10% of the expenditure would be borne by the organisations themselves.

2. The payment of ‘Rent’ for the centre would be subject to the location of the Centre in Type A, B, C and D cities. The rate of maximum rent would be as under or actuals whichever is less.

   - A class cities Rs. 15000/- p.m.
   - B class cities Rs. 12000/- p.m
   - C&D class cities Rs. 10000/- p.m.

3. In case of self-owned buildings no rent would be admissible. However 10% of the admissible rent would be payable as ‘maintenance’ charges.
Appendix - V
(vide Para 4.3)

NORMS FOR SETTING UP OF 30 BEDDED TREATMENT-CUM-REHABILITATION CENTRE

(Expenditure in Rs.)

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the post</th>
<th>No of posts</th>
<th>Monthly Exp.</th>
<th>Annual Exp.</th>
<th>Minimum Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
<td>A graduate with experience of managing such centres for a minimum period of 3 years or an experience of demonstrable capability for running such Centres.</td>
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<tr>
<td></td>
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<td></td>
<td></td>
<td>A graduate with experience of Accounts work.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M.B.B.S. or equivalent degree recognised by the Deptt. of ISM&amp;H, Min. of Health and Family Welfare Govt. of the India.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>A graduate with a minimum of 3 years experience in the relevant field or an experiential counsellor (recovered addicts) with sobriety of two years. Preference will be given to candidates with degree/diploma in addition counselling.</td>
</tr>
</tbody>
</table>

A. RECURRING EXPENDITURE (ESTT).

a. Administrative

1. Project Director  1  7,000  84,000
2. Accountant-cum-Clerk  1  3,500  42,000
3. Sweeper/Chowkidar  2  4,000  48,000

b. Medical

1. Medical Officer(Pt.time)  1  5,500  66,000
2. Counsellors/Psychiatrist/ Social Worker  5*  20,000  240,000
3. Yoga/Other therapist
   (Part time)  1  2,000  24,000  Adequate experience in the discipline recognised by the Deptt. of ISM&H, Ministry of Health & Family Welfare Govt. of India.

4. Nurse/Ward boys etc.  2*  6,000  72,000  Nurse/High School or equivalent with certificate in Nursing from a recognised institution. Ward Boy: VIII th Class Pass preferably Experienced in such Centres

Total  39,000  4,68,000

* It would be the discretion of the organisation to allocate the remuneration amongst the incumbents within the overall financial allocation.

B. RECURRING EXPENDITURE (Other than Estt.)

1. Rent  10000-15000  180000
2. Medicines  6000  72000
3. Contingencies(Stationary, electricity, postage, telephone, etc)  5000  60000
4. Transport/Petrol & Maintenance of vehicle  3000  36000

Total B  29000  348000**

Total A+B  816000

** 20% of reappropriation of expenditure amongst these heads would be permissible within the total admissible allocation for Recurring Expenditure.

C. NON RECURRING EXPENDITURE:

(Admissible only once during the setting up of the Centre)

40 Beds, tables sets of linens, blankets, office equipments etc.  1,50,000/-

Note:

1. 10% of the total amount expenditure would be borne by the organisations themselves.

2. The payment of ‘Rent’ for the centre would be subject to the location of the Centre in Type A, B, C and D cities. The rate of maximum rent would be as Under or actuals Whichever is less.
A class cities Rs.15000/-p.m.
B class cities Rs.12000/-p.m
C&D class cities Rs.10000/-p.m.

3. In case of self owned buildings, no rent would be admissible. However 10% of the admissible rent would be payable as ‘maintenance’ charges.
## NORMS FOR SETTING UP OF A 50-BEDDED REHABILITATION-CUM-TREATMENT CENTRE

(Expenditure in Rs.)

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the post</th>
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<td><strong>A. RECURRING EXPENDITURE (ESTT).</strong></td>
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<td></td>
<td><strong>a. Administrative</strong></td>
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</tr>
<tr>
<td>1.</td>
<td>Project Director</td>
<td>1</td>
<td>7,000</td>
<td>84,000</td>
<td>A graduate with experience of managing such centres for a minimum period of 3 years or an experience of demonstrable capability for running such centres.</td>
</tr>
<tr>
<td>2.</td>
<td>Accountant-cum-Clerk</td>
<td>1</td>
<td>4,000</td>
<td>48,000</td>
<td>A graduate with experience of Account work.</td>
</tr>
<tr>
<td>3.</td>
<td>Sweeper/Chowkidar</td>
<td>2*</td>
<td>4,000</td>
<td>48,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>b. Medical</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>1.</td>
<td>Medical Officer (Pt.Time)</td>
<td>1</td>
<td>6,000</td>
<td>72,000</td>
<td>M.B.B.S or equivalent degree recognised by the Deptt. of ISM&amp;H, Min. of Health and Family Welfare Govt. of India.</td>
</tr>
<tr>
<td>2.</td>
<td>Counsellors/Physhiatrist Social Worker</td>
<td>7*</td>
<td>28,000</td>
<td>336,000</td>
<td>A graduate with a minimum of 3 years experience in the Relevant field or a experiential counsellor with Sobriety of two years. Preference should be given to Candidates with degree/Diploma in addiction Counselling.</td>
</tr>
<tr>
<td>3.</td>
<td>Yoga/other Therapist (Pt. Time)</td>
<td>1</td>
<td>3,000</td>
<td>36,000</td>
<td>Adequate recognised by the experience in the discipline Deppt. of ISM&amp;H, Ministry of Health and Family Welfare Govt. of India.</td>
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</tbody>
</table>
4. Nurses/W.B etc. 5* 12,000 144,000 Nurse: High School or equivalent with certificate in Nursing from a recognised institution. Ward Boy: VIIIth Class Pass preferably Experience in such Centres.

Total 67,000 804,000

* It would be the discretion of the organisation to allocate the remuneration amongst the incumbents within the overall financial allocation.

B. BECURRING EXPENDITURE (OTHER THAN ESTT)

1. Rent 20,000-25,000 300,000
2. Medicines 10,000 120,000
NORMS FOR EXPENDITURE ON HOLDING OF DEADDICTION CAMPS FOR TREATMENT OF DRUG ADDICTS

1. Number of patients : Not less than 25 and not more than 40
2. Duration of each camp : 15 (fifteen) days

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Item</th>
<th>In Rural Areas</th>
<th>In Urban Areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Allowances for the staff</td>
<td>12,000</td>
<td>7,500</td>
</tr>
<tr>
<td>2.</td>
<td>Medicines</td>
<td>6,000</td>
<td>6,000</td>
</tr>
<tr>
<td>3.</td>
<td>Transport</td>
<td>4,500</td>
<td>4,500</td>
</tr>
<tr>
<td>4.</td>
<td>Contingencies (including rent, water, electricity charges, hiring of beds and other essential equipments and expenses on followups)</td>
<td>12,000</td>
<td>7,500</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>30,000</strong>*</td>
<td><strong>30,000</strong>*</td>
</tr>
</tbody>
</table>

* 20% of reappropriation of expenditure within the heads of accounts would be permissible subject to the overall allocation.

VARIABLE COST

Food @ Rs.50 per head per day

Note:

1. 10% of the expenditure shall be borne by the organisation themselves.
2. Ordinarily not more than 18 Deaddiction Camps are to be held by an Organisation in a year.
3. An organisation desirous of holding Deaddiction Camps should:
   (a) have a firm list of not less than 25 patients to be treated, after surveying an area.
   (b) the area should have high concentration of addicts as certified by District Authority and no deaddiction centre is available within 10 km.
   (c) Not enroll an addict who has already been treated in a deaddiction centre.